

CMC/VA WEEKEND PROGRAM
P. O. BOX 816
WILDER, VT 05088

Dear _____:

Enclosed is the enrollment paperwork that must be completed in order for you to register for the CRASH Weekend Program. Registration for any given weekend is on a first come basis. **You are not guaranteed a place in the program until the paperwork (State of Vermont Registration form, State of Vermont Release of Information and CMC/VA Intake Questionnaire) and money order (payable to Clara Martin Center in the amount of \$575.00) are received.** The program fills up fast, so it is important to return forms as soon as possible. A schedule of available weekends is enclosed. The fee includes room and board, meals are served at scheduled times in the cafeteria. If you wish to be placed on the cancellation list, we must have daytime phone number and be in receipt of the Physical Examination forms.

Each participant must have had a routine physical **within 90 days** of his or her scheduled weekend. We must have a signed physical form from your doctor stating that you are medically cleared to participate in the program. Enclosed is a Physical form (your doctor may choose to use a form that is similar). This form needs to be completed. Without this documentation, you will not be allowed to participate in the program (NO EXCEPTIONS). These forms must be in our possession **2 WEEKS** prior to your scheduled weekend. You may fax or mail them to us.

According to State requirements you may be required to attend further counseling in order to complete the program. This treatment program must consist of a MINIMUM of 6 hours and 4 sessions, and they must continue over a MINIMUM period of 4 weeks. SECOND OFFENDERS are mandated to attend a MINIMUM of six months and at least 20 sessions of alcohol treatment.

The Program begins at 3:30 PM on the Friday of the scheduled weekend. You are responsible to arrange for transportation home on Sunday around noon. Location details are sent with the confirmation letter.

Cancellation Policy: There is a 48 hour cancellation policy. If you fail to cancel in advance for the weekend no monies will be refunded. If you cancel prior to the 48 hours and we are unable to fill your vacant slot no monies will be refunded but will be applied toward a future weekend. An additional \$150.00 will be owed for room and board for your new weekend. If you cancel and we fill your slot you can receive a full refund or the monies can be applied toward another weekend. If you arrive late for the program and are not allowed to stay, no monies will be refunded.

If you have further questions, please call (802) 296-6602 or fax (802) 295-1312.

Sincerely,

The Weekend Program Staff

Please note:

This program is for 1st and 2nd offenders only. If you are being charged with 3 or more DUI's, you are not eligible to attend the Weekend Program. Please call Project CRASH at (802) 651-1574 for more information.