

## “That’s Not My Patient!”

IMR Reports are useful to Vermont practices by providing quality control tools like *Vaccine Coverage Rates* and lists of patients who are *Not Up To Date*. This is possible because the Registry links patients to the practice where their last immunization was given. When a patient moves away or stops coming to you for care, that patient may still appear on your reports. At the practice, you will need to indicate that a patient has moved or gone elsewhere. The process takes only a few seconds per record. Here’s the how to:

### When You Know the Name of a Patient’s New Practice:

Select the *practice name* in the Primary Practice field, and start typing the name of the new practice. Select the name from the drop-down, and choose *Save* at the bottom of the page.

**Patient Information**

Patient ID:	<input type="text"/>	IMR Status:	Inactive - Moved or Gone Elsewhere ▾
Preferred Name:	<input type="text"/>	*Primary Practice:	Essex Pediatrics ▾
*First Name:	Molly	*Date of Birth:	1/1/2001 
Middle Name:	<input type="text"/>	*Gender:	Female ▾
*Last Name:	December	*Residence:	Burlington ▾
Suffix:	<input type="text"/>	<input type="checkbox"/>	Out of State



### When a Patient has Moved Away or Gone Elsewhere, but you do not know where:

Select *Inactive – Moved or Gone Elsewhere* in the IMR Status field, and *Save*.

**Patient Information**

Patient ID:	<input type="text"/>	IMR Status:	Inactive - Moved or Gone Elsewhere ▾
Preferred Name:	<input type="text"/>	*Primary Practice:	Essex Pediatrics ▾
*First Name:	Molly	*Date of Birth:	1/1/2001 
Middle Name:	<input type="text"/>	*Gender:	Female ▾
*Last Name:	December	*Residence:	Burlington ▾
Suffix:	<input type="text"/>	<input type="checkbox"/>	Out of State

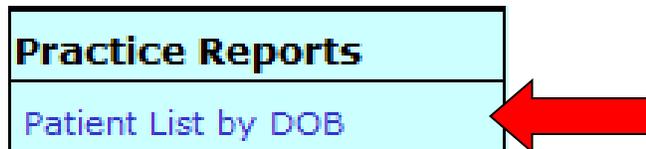


When a patient has Moved Out of State:

Select the *Out of State* box, then select *Inactive – Moved or Gone Elsewhere* in the IMR Status field, and *Save*. If you know the forwarding address, feel free to add it, but it is not required.

The screenshot shows a form titled "Patient Information" with a green header. The form contains several fields: Patient ID, Preferred Name, \*First Name (Molly), Middle Name, \*Last Name (December), Suffix, IMR Status (Inactive - Moved or Gone Elsewhere), \*Primary Practice, \*Date of Birth (1/1/2001), \*Gender (Female), \*Residence (Burlington), and an "Out of State" checkbox which is checked. Two red arrows point to the IMR Status dropdown and the "Out of State" checkbox.

- Changing a patient’s IMR status to *Inactive* does not remove the patient from the IMR. The individual will not be linked with your practice, but the record will still be available on a search, and a new practice can link to this person’s record.
- We can help.
  - To find all the patients who are currently linked with your practice, choose the *Patient List by Date of Birth* report.



- Please contact us to request a list of patients in your practice who have not received an immunization for a long time. Reviewing this list will help you to identify people who have moved or transferred.

If you have any questions give us a call at 1-888-688-4667 or email [imr@state.vt.us](mailto:imr@state.vt.us)