

Department of Health

Immunization Program
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MEMORANDUM

To: All Vaccines for Children (VFC) and Vaccines for Adults (VFA) Providers
From: Vermont Immunization Program
Date: July 5, 2012
Re: Change in Vaccine Ordering and Tracking Systems

The Centers for Disease Control and Prevention (CDC) is requiring all states to use a new vaccine tracking system, (VTrckS) which will allow your practice to place, track and manage vaccine orders on-line. All VFC/VFA providers will be required to enroll in the new system and order state-supplied vaccine online. Over the next two to six months, the Immunization Program staff will enroll, train and transition all VFC/VFA providers in Vermont to the VTrckS on-line ordering system.

The following steps outline how this change will be implemented:

- In the next week, you will receive a brief online survey regarding your practice's computer equipment and software.
- Your practice will be notified by e-mail and a follow-up call eight weeks before transition to the on-line vaccine ordering and tracking system. At that time, materials and dates for training will be provided to your staff. Notification of larger practices will begin in late July.
- Per CDC requirements, your practice will need to be identity proofed. Identity proofing requires the medical director to submit acceptable identification, and to complete a CDC enrollment form on behalf of the practice staff involved in vaccine ordering. This is done to ensure that secure access to the national vaccine ordering system is limited to those assigned such responsibilities and to avoid fraud or misuse. Specific steps will be outlined closer to your transition date.

The implementation of this new vaccine ordering and tracking system represents a major change that will provide better vaccine management and improve vaccine ordering operations throughout the state. For updated information regarding Vermont's transition to VTrckS, please visit the Immunization Program website <http://healthvermont.gov/hc/imm/index.aspx>. Thank you for your continued participation in the VFC/VFA program(s).

