

September 20, 2007

Dawn Philibert, Mental Health Systems Development Director
Division of Mental Health
Vermont Department of Health
108 Cherry Street
Burlington, VT 05402

RE: Letter of Intent - Implementation of an Electronic Health Record

Dear Dawn,

In keeping with the revised rules for health care facilities as stated in Act 53, HowardCenter is submitting this letter of intent to develop a project as outlined in § 9434 (b).

In our efforts to enhance clinical care, promote operational efficiency and satisfy federal mandates, HowardCenter is developing a project plan and budget related to the implementation of an electronic health record. The project plan, which will take place over a three year period, is to utilize existing operating software to automate clinical workflow and produce electronic clinical documents. The capital budget for this project is \$1,366,413.00. This expenditure will be capitalized over a twenty year life cycle and when compared to the HowardCenter operating budget is immaterial in nature. It is consistent with the health resource allocation plan, does not significantly increase utilization or rates and does not substantially change the type, scope or volume of services.

In addition, HowardCenter plans to involve the community by conducting a capital fund raising campaign in order to defray the cost of the project.

Please let me know if you need additional information, data or details related to this endeavor and whether or not this project is further required to submit a COA Application.

Sincerely,

Charles H. Stringer, Director of Finance

Cc: Todd Centybear, Executive Director