

# Health Care and Rehabilitation Services of Southeastern Vermont

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October 23, 2008

**SPRINGFIELD**

390 River Street  
Springfield, VT 05156  
886-4500

**HARTFORD**

49 School Street  
Hartford, VT 05047  
295-3031

**WINDSOR**

14 River Street  
Windsor, VT 05089  
674-2539

**BELLOWS FALLS**

One Hospital Court  
Bellows Falls, VT 05101  
463-5947

**BRATTLEBORO**

51 Fairview Street  
Brattleboro, VT 05301  
254-6028

**BRATTLEBORO CRT**

29 Elm Street  
Brattleboro, VT 05301  
254-7511

**HCERS CONNECTION**

1-888-888-5144

**EMERGENCY**

1-800-622-4235

[www.hcers.org](http://www.hcers.org)



Michael Hartman, Commissioner  
Dept. of Mental Health  
State of Vermont – Agency of Human Services  
108 Cherry Street, P.O. Box 70  
Burlington, VT 05402

Joan Senecal, Commissioner  
Dept. of Aging and Independent Living  
State of Vermont – Agency of Human Services  
103 South Main Street, Weeks 2  
Waterbury, VT 05671-1601

Re: 6 Bed Staff Secure Residential Facility – Brattleboro, Vermont

Dear Commissioners:

We would like to present the Letter of Intent – (LOI) for the development of a six bed staff secure residential facility which will provide community based alternatives to patients currently residing in the Vermont State Hospital, Waterbury, VT as part of the efforts of the State of Vermont – Agency of Human Services Futures Group.

As part of the Certificate of Approval Application for Meadow View, the new name of this six bed staff secure residential facility, we will be presenting the following:

- Capital expenditures will be required to renovate an existing residential structure located on the grounds of the Brattleboro Retreat, Brattleboro, VT. Renovations of this facility should approximate **\$450,000** to meet the identified needs of the residents this facility will serve. In return for this capital investment by the State of Vermont at this facility Retreat Healthcare has agreed to enter into a long-term lease agreement with Healthcare & Rehabilitation Services of Southeastern Vermont, Inc. (HCERS) for the use of the facility in support of this program at a fair market value.
- Purchase of technology and installation of a Management Information System for this program to include a digital telephone

system, dedicated T-1 or T-3 data line, computer hardware, and teleconferencing capacity all of which will allow Health Care & Rehabilitation Services, Retreat Healthcare, Vermont State Hospital and other outside personnel to provide clinical and management support of the program at a cost of approximate \$30,000.

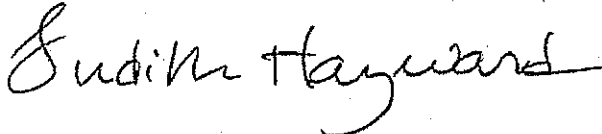
- The projected annual operating expenditures of the Meadow View program based on currently identified needs will approximate \$2,000,000 per year.

It is the intent of HCRS to provide in its Certificate of Approval application a complete narrative describing all aspects of the Program as well as defining exact costs to support this program.

We thank both Commissioners for their support of HCRS's initial proposal for developing the six bed staff secure residential facility in Southern Vermont region.

Yours truly,

**Health Care & Rehabilitation Services of Southeastern Vermont, Inc.**

A handwritten signature in cursive script that reads "Judith Hayward".

Judith Hayward, Executive Director