



State of Vermont
Department of Mental Health
108 Cherry Street, PO Box 70
Burlington, VT 05402-0070
healthvermont.gov/mh

Agency of Human Services

May 2, 2008

Bill Claessens
Chief Financial Officer
Counseling Service of Addison County
89 Main Street Middlebury, VT 05753

Dear Bill,

I am pleased to inform you that your application for a Certificate of Approval (COA) to spend up to \$1,144,325 on your 89 Main Street addition and renovation is now complete and will be formally reviewed by the Departments of Mental Health (VDH) and Disabilities, Aging and Independent Living (DAIL). We will soon be posting your application on our website for public review.

Because this project represents the renovation of an existing older structure, the Departments will need an external plan review and cost projection from an independent architect. We are in the process of researching how BISHCA does this and will discuss this further with you when we have more information.. The cost of this independent estimate will be billed back to CSAC. We will also be convening an internal work team to review your application and its financial feasibility.

As the COA procedures require, we will notify you of the Commissioners' decision regarding your proposal within sixty days (60) days. If you have any questions, please do not hesitate to contact me at 802-652-2012 or at dphilib@vdh.state.vt.us.

Sincerely,

Dawn Philibert, MSW
Mental Health Systems Development Director

Cc: Bob Thorne, CSAC
Lorraine Wargo, DAIL
Bill Snyder, VDH