



## Introduction and Contact Information

This guide is intended for Vermont Immunization Registry (IMR) users who have roles in updating status for their patients\*. This ability is determined by the role and associated permission of the user. If you do not have but would like to request access, please contact the Registry team.

Access to the registry is mandated by Vermont State Law and the information contained therein must remain confidential and privileged (18 V.S.A. § 1129).

To gain access to the IMR, providers must submit the proper confidentiality agreement to the state, upon which the request will be reviewed, and permission provided. To learn more about the process to gain access to the IMR, [please visit our website](#).

If you have any questions, please contact us:

### Vermont Immunization Registry ([Website](#))

Email: [IMR@Vermont.Gov](mailto:IMR@Vermont.Gov)

Phone: (888) 688-4667

- Option 2 – password resets
- Option 3 – general support

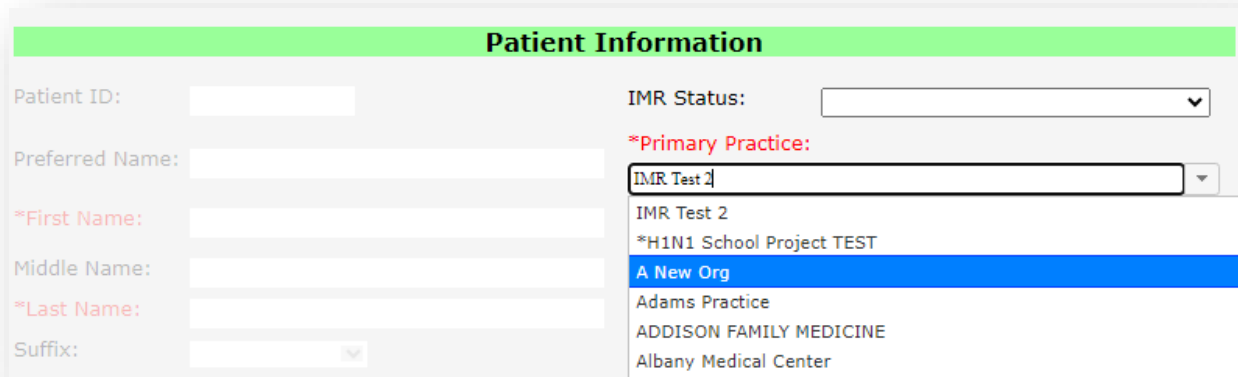
\*This guide is intended for use by IMR users who are already comfortable performing basic functions in the Registry, including a patient search. Users who have issues logging in or need assistance with these functions are encouraged to [review pages 1 – 8 of our current user guide](#), or contact us for a more in depth training.



## MOGE (moved or gone elsewhere) - Patient Status

When a patient moves away or stops coming to you for care, they must still appear on your reports. To keep your rates accurate, you will need to indicate when someone is no longer your patient.

**If the patient moves to another practice within Vermont**, their primary practice will be automatically updated when they receive their next shot at the new location. This can also be performed manually in the patient profile, followed by clicking save:



**Patient Information**

Patient ID:

Preferred Name:

\*First Name:

Middle Name:

\*Last Name:

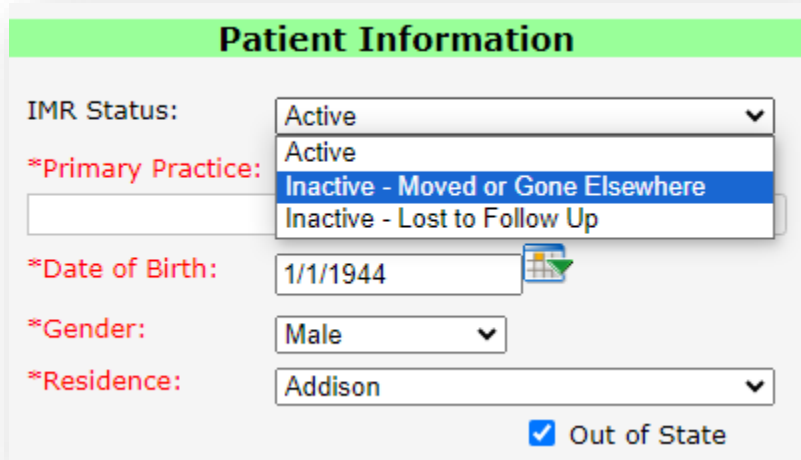
Suffix:

IMR Status:

\*Primary Practice:

- IMR Test 2
- IMR Test 2
- \*H1N1 School Project TEST
- A New Org**
- Adams Practice
- ADDISON FAMILY MEDICINE
- Albany Medical Center

If the patient has moved or gone elsewhere and did not communicate where, you can use the IMR Status field to indicate their status, followed by clicking “save”.



**Patient Information**

IMR Status:

\*Primary Practice:

\*Date of Birth:

\*Gender:

\*Residence:

Out of State

If a patient is known to have moved out of Vermont, use the “Out of State” button. This will assist the Health Department by removing the patient from county-level reporting

**Inactive patients who may qualify for MOGE**, can be approximated with the Vaccines Due by Practice Report. The Registry team can also [provide a list of patients upon request](#) who have not received any immunizations in a while to help find patients who are no longer active.



## Common Patient Status Scenarios

- If a patient **switches to another primary care provider within Vermont**, they will be automatically updated when the new practice reports their next current dose to the registry. It is also possible to update the practice manually in the Primary Practice field before clicking “save”.
- If a patient **moves to another state**, follow the steps above to change the IMR Status dropdown to Moved or Gone Elsewhere.
- If a patient is **Lost to Follow-up**, select the corresponding option in the IMR Status dropdown.
- If a patient is **Deceased**, their status will be updated to inactive automatically by Vital Records within a few weeks. *A note: if you find a patient who was missed by this process, please contact the Registry Team.*
- To **change an inactive patient back to active**, select the appropriate practice in the Primary Practice field and click “save”.