

Vermont WIC's Ceres MIS *Change is coming!*



Vermont WIC MIS/EBT Implementation Project
August 2013

Ceres Demo #3

Issuing a VOC

Note: Data in BammBamm's file may not follow WIC rules. This is just to show what a VOC will look like when it's printed.

Issuing a VOC

- Issuing a VOC for a WIC family leaving Vermont will be automated.
- Start by calling up the family's records
 - Using the Advanced Search,
 - type in the head of household name,
 - and then press "Search."

The screenshot shows the 'Advanced Search' interface. The left sidebar is titled 'Clinic Services' and has a 'Search' section with 'Advanced' selected. The main search area is titled 'Advanced' and contains a search form with the following fields and options:

- LA ID: [Dropdown]
- Clinic ID: [Dropdown]
- Last Name: [Text input: Rubble]
- First Name: [Text input]
- Date of Birth: [Date input: / /]
- ZIP Code: [Text input]
- Home Phone Number: [Text input: () - -]
- Include Alias Name:
- Soundex:
- Statewide Sketch:
- Clear: [Button]
- Search: [Button]
- Show All Family Members:

Below the search form is a table titled 'Search Results (Advanced)' with the following columns:

Family ID	LA-Clinic	Person ID	Name	Category	DOB	WIC Status	Zip
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To print a VOC . . .

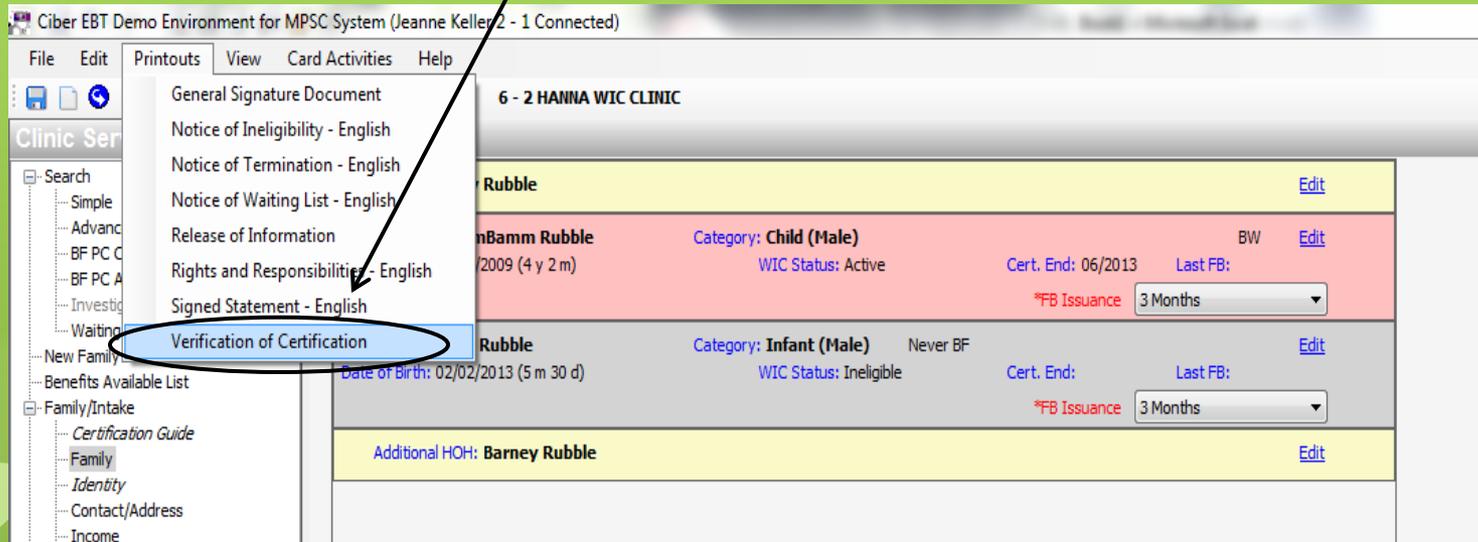
- When the family screen appears, click on Printouts

The screenshot shows a software interface with a menu bar at the top containing 'File', 'Edit', 'Printouts', 'View', 'Card Activities', and 'Help'. The 'Printouts' menu item is circled in red, and an arrow points from the text above to it. Below the menu bar, the interface displays 'Family: 228256 Betty Rubble' and '6 - 2 HANNA WIC CLINIC'. The main content area is divided into two sections: 'Clinic Services' on the left and 'Family' on the right. The 'Family' section contains a table of participants:

HOH: Betty Rubble		Edit	
Participant: BammBamm Rubble	Category: Child (Male)	BW	Edit
Date of Birth: 06/01/2009 (4 y 2 m)	WIC Status: Active	Cert. End: 06/2013	Last FB:
1/31/2013, eeeee		*FB Issuance	3 Months
Participant: Baby Rubble	Category: Infant (Male)	Never BF	Edit
Date of Birth: 02/02/2013 (5 m 30 d)	WIC Status: Ineligible	Cert. End:	Last FB:
		*FB Issuance	3 Months
Additional HOH: Barney Rubble		Edit	

It's as easy as Click and Print !

- Select "**Verification of Certification**" from the Printout list

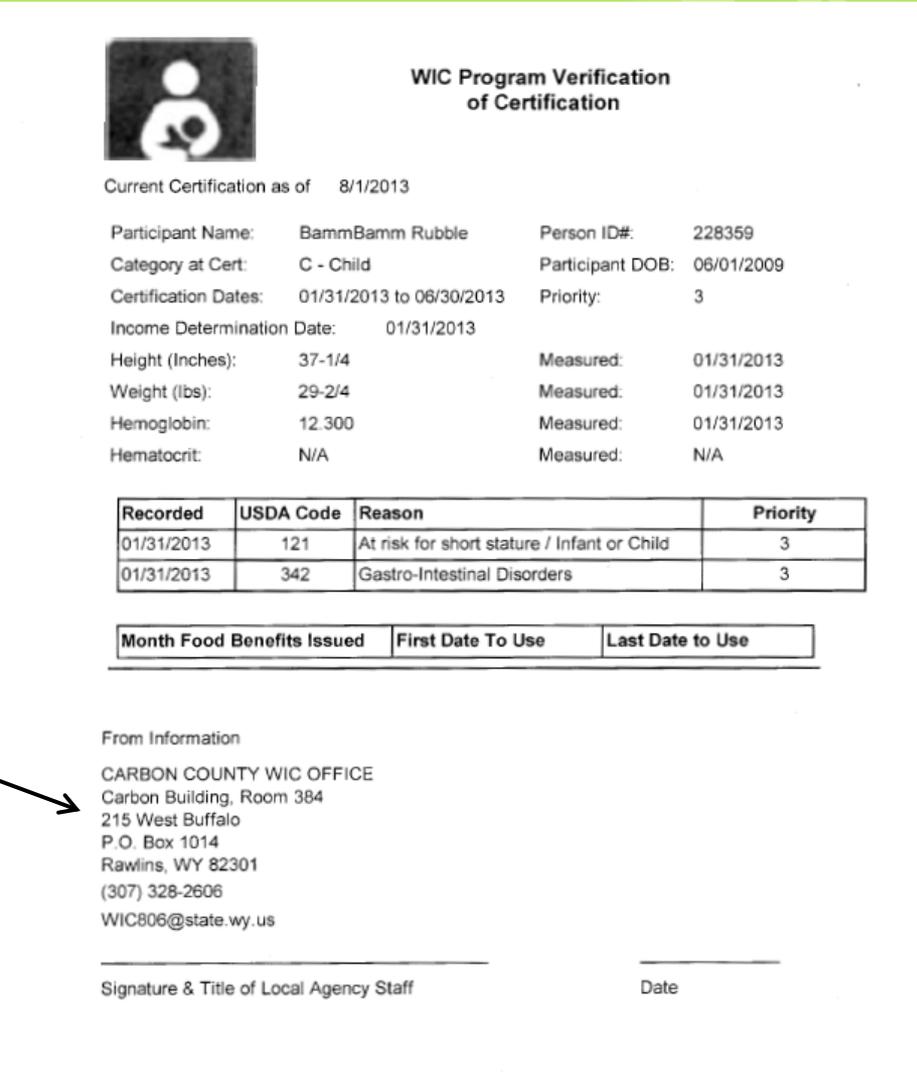


The VOC is sent to the printer

- Because only BammBamm is currently eligible, only he appears on the VOC.

(page back on this PPT to see the family file)

- We will customize all of these items to our own DOs.
- That's all there is to issuing a VOC.



 **WIC Program Verification of Certification**

Current Certification as of 8/1/2013

Participant Name: BammBamm Rubble Person ID#: 228359
Category at Cert: C - Child Participant DOB: 06/01/2009
Certification Dates: 01/31/2013 to 06/30/2013 Priority: 3
Income Determination Date: 01/31/2013
Height (Inches): 37-1/4 Measured: 01/31/2013
Weight (lbs): 29-2/4 Measured: 01/31/2013
Hemoglobin: 12.300 Measured: 01/31/2013
Hematocrit: N/A Measured: N/A

Recorded	USDA Code	Reason	Priority
01/31/2013	121	At risk for short stature / Infant or Child	3
01/31/2013	342	Gastro-Intestinal Disorders	3

Month Food Benefits Issued	First Date To Use	Last Date to Use
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From Information
CARBON COUNTY WIC OFFICE
Carbon Building, Room 384
215 West Buffalo
P.O. Box 1014
Rawlins, WY 82301
(307) 328-2606
WIC006@state.wy.us

Signature & Title of Local Agency Staff

Date

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Change is good!



We'll have more examples from Ceres in the coming weeks. Send us your questions! wic@state.vt.us

http://healthvermont.gov/wic/MISEBT_Project.aspx