

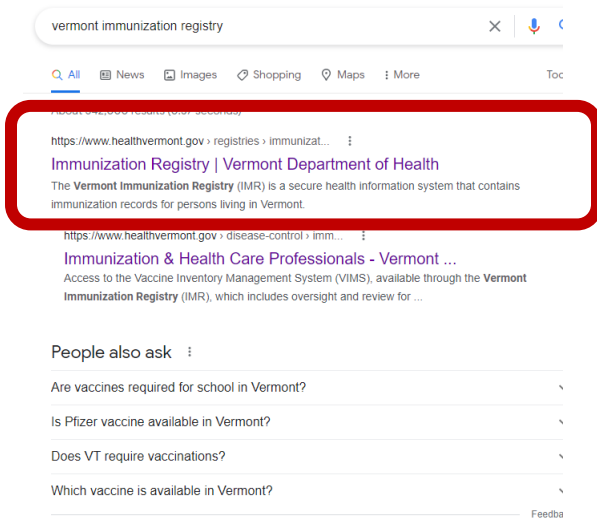
## Quick Reference Guide for School Nurses

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## Logging into the Vermont Immunization Registry

- Open Google Chrome, Mozilla Firefox, or Microsoft Edge.
- Search for Vermont Immunization Registry.
- Select the option, saying Immunization Registry – Vermont Department of Health. OR type <https://www.healthvermont.gov/stats/registries/immunization-registry> in the address bar.
- Click the Immunization Registry graphic halfway down the page to log into the registry.
- Enter your username, password, and click OK.



### Immunization Records in Vermont

The Vermont Immunization Registry (IMR) is a secure, centralized health system that contains immunization records for Vermonters. Medical IMR to find patient histories for new patients, and print IMR reports need these records for school and child care entry. School nurses use immunization coverage reporting.

Because the IMR contains records for all persons born in (or seeking Vermont), medical providers use it to explore immunization coverage practice and identify persons who are not up to date for immunization tool for reducing vaccine-preventable disease.

### Immunization Registry Login



If you have forgotten your username or password, please contact the support line at (888) 688-4667 or by emailing [IMR@vermont.gov](mailto:IMR@vermont.gov).

Access to the Registry is limited by law.

## The Basics

### Searching for a Patient

- Click **Search Patient**.
- Enter the patient’s last name, first name, and date of birth. (Use the Tab key or mouse to move between cells)
- Click **Find**. A list of possible matches will be displayed.
- Click **Select** next to the correct patient’s name.

**Actions:**  
[Search Patient](#)  
[Current Patient](#)  
[Vaccine Library](#)

**Programs:**  
[Immunization Registry](#)

**Search Patient**

TIP: Please do not use "wild card searches, where you enter "J" or "J\*" to find a record for "Jenkins" -- even if you have done so in the past. These searches make it easy to miss finding a record.

Best practice: enter last name AND first name AND date of birth.

First Name:  Date of Birth:

Last Name:

Identifiers:

Search Results:

	IMR Patient	Last Name	First Name	Middle Name	Date of Birth
Select	<input checked="" type="checkbox"/>	Candy	Milky Way		1/1/2011
1					

**Note:** Access is limited to individuals under the age of 25 years of age. Immunization data will not be accessible for individuals over that age.

## Viewing Immunizations

From the Patient Information screen, click the blue **Immunization Registry** link on the left side of the screen. (If it is grayed out, or nothing happens when you click on it, that means that we are missing required information in the demographic fields.)

**Actions:**  
[Search Patient](#)  
[Current Patient](#)  
[Vaccine Library](#)

**Programs:**  
[Immunization Registry](#)

**Patient Information**

Patient ID:	<input type="text"/>	IMR Status:	<input type="text" value="Active"/>
Preferred Name:	<input type="text"/>	*Primary Practice:	<input type="text" value="Bella Pediatrics"/>
First Name:	<input type="text" value="Milky Way"/>	*Date of Birth:	<input type="text" value="1/1/2011"/>
Middle Name:	<input type="text"/>	*Gender:	<input type="text" value="Male"/>
*Last Name:	<input type="text" value="Candy"/>	*Residence:	<input type="text" value="Middlebury (Town of)"/>
Suffix:	<input type="text"/>	<input type="checkbox"/> Out of State	

The vaccine grid is organized with COVID vaccine at the top, common childhood immunizations next, and common adult vaccines at the bottom. Uncommon vaccines will be listed on the grid if the vaccine was reported for that patient. See the patient reports section on how to easily print the immunization record.

**Actions:**  
[Search Patient](#)  
[Current Patient](#)  
[Vaccine Library](#)  
[VAERS](#)  
[Immunization Information for Providers](#)  
[Immunization Information for Families & the Public](#)  
[Video Tutorials IMR Use](#)

**Programs:**  
[Immunization Registry](#)

**Patient Reports**

- [Immunization Record](#)
- [Objections and Contraindications](#)
- [Print Forecaster Results](#)
- [Vaccine Administration Record](#)
- [VFC Assessment Report](#)

**Patient Summary**

Patient: Candy, Milky Way      Date of Birth: 1/1/2011      Patient Age: 11 years 4 months and 4 days  
 Residence: Middlebury (Town of)      Practice Name: Bella Pediatrics

The Vermont Immunization Registry is a tool to assist in tracking and forecasting immunizations currently due and overdue, based on date of birth. It is not intended to replace medical expertise.

**Immunizations**

Enter immunizations as:  
 Current     Historical

Status	Vaccine	Dose 1	Dose 2	Dose 3	Dose 4	Dose 5
	COVID-19 mRNA Pfizer (5 thru 11 yrs)	10/1/2021	12/1/2021			
	COVID-19, mRNA LNP-S, PF, Moderna					
	COVID-19, mRNA LNP-S, PF, Pfizer					
	COVID-19, vector-nr, Janssen					
	COVID-19, mRNA, Pfizer (2-4 yrs)					
	COVID-19, mRNA LNP-S, PF, tris-sucro...					
	DTaP-Hep B-IPV	3/10/2011				
	Hib (PRP-T)					
	DTaP-Hib-IPV					
	pneumococcal conjugate PCV 13	7/20/2011				

## The Vaccine Forecaster

### Using the Vaccine Forecaster

This feature provides a list of immunizations due for each patient based on age, immunization history, and the CDC Immunization Schedule.

- Check **Include Vaccination Record** to display a chart indicating not only the immunization dates by series, but whether each immunization is valid according to the ACIP schedule. If an immunization was invalid, this gives the explanation of the reason it was invalid.
- Click **Recommendations**. The forecaster will display which vaccines can be given, which vaccines are recommended, and which vaccines are overdue.
  - The **Recommended Date** shows the date the next dose should be administered based on the ACIP schedule, the patient age, and previous vaccines given.
  - The **Earliest Date** shows the absolute earliest date an individual could receive the vaccine and still have it be valid. This is helpful for determining Minimum Intervals.

1d, adult, preservative free	
Zoster recombinant	

Recommendations
  Include Vaccination Record

Vaccines Recommended by Tracking Schedule				
Vaccine	Earliest Date	Recommended Date	Overdue Date	Status
DTaP NOS	8/29/2020	8/29/2020	8/29/2020	Recommended
Hep A	10/15/2021	10/15/2021	1/28/2022	Recommended
Hib	1/1/2021	4/1/2021	5/28/2021	Recommended
Influenza	7/1/2021	7/1/2021		Recommended
pneumococcal conjugate PCV 13	1/1/2021	1/1/2022	1/1/2022	Recommended
Polio	8/29/2020	8/29/2020	8/28/2021	Recommended
COVID-19 mRNA Pfizer (5 thru 11 yrs)		1/1/2025		Future Recommendation
HPV	1/1/2029	1/1/2031	1/28/2033	Future Recommendation
Meningococcal	1/1/2031	1/1/2031	1/28/2033	Future Recommendation
MMR	2/12/2021	1/1/2024	1/28/2027	Future Recommendation
Varicella	4/9/2021	1/1/2024	1/28/2027	Future Recommendation
Zoster recombinant	1/1/2070	1/1/2070		Future Recommendation

Vaccines Not Recommended or Conditionally Recommended by Tracking Schedule		
Vaccine	Status	Message
Hep B	Not Recommended	Completed vaccine series.
Meningococcal B	Not Recommended	Below minimum age for this high risk series.
Rotavirus	Not Recommended	Vaccine not recommended at this age; too old to initiate.

Vaccination Record			
Vaccine Group (Vaccine)	Date Administered	Status	Evaluation Reason
DTP (DTaP)	3/15/2020	VALID	
DTP (DTaP)	7/10/2020	VALID	
DTP (DTaP)	8/1/2020	INVALID	This immunization event occurred prior to the specified minimum interval for this dose.
Hep A (Hep A ped/adol 2 dose)	4/15/2021	VALID	
Hep B (Hep B peds, less than 20yrs)	1/1/2020	VALID	
Hep B (Hep B peds, less than 20yrs)	3/15/2020	VALID	
Hep B (Hep B adult >=20 yrs)	4/15/2021	VALID	
Hib (Hib-PRP-T (ActHIB, Hiberix))	7/10/2020	VALID	
Hib (Hib-PRP-T (ActHIB, Hiberix))	8/1/2020	INVALID	This immunization event occurred prior to the specified minimum interval for this dose.
MMR (MMR)	1/15/2021	VALID	
Polio (IPV)	3/15/2020	VALID	
Polio (IPV)	7/10/2020	VALID	
Polio (IPV)			This immunization event occurred

**Note:** **Pink** shows completed series, **green** shows immunizations due, **blue** shows overdue dates, and all **white** shows the patient is on target with the Immunization Schedule.

## How to Print Forecaster Results

- Click on **Print Forecaster Results** on the left side of the screen under Patient Reports.
- Click **Create Report**. It will open a new window using adobe reader or another .pdf reader.
- To print, click the printer icon on menu bar in the upper left corner.

**Actions:**

Search Patient

Current Patient

Vaccine Library

VAERS

Immunization Information for Providers

Immunization Information for Families & the Public

Video Tutorials IMR Use

**Programs:**

Immunization Registry

**Patient Reports**

Immunization Record

Objections and Contraindications

Print Forecaster Results

Vaccine Administration Record

VFC Assessment Report

**Patient Summary**

Patient: Candy, Mint      Date of Birth: 1/1/2020      Patient Age: 2 years 3 months and 7 days  
 Residence: Middlebury (Town of)      Practice Name: VDH Middlebury District Office

The Vermont Immunization Registry is a tool to assist in tracking and forecasting immunizations currently due and overdue, based on date of birth. It is not intended to replace medical expertise.

**Immunizations**

Enter immunizations as:  
 Current     Historical

Status	Vaccine	Dose 1	Dose 2	Dose 3	Dose 4	Dose 5
	COVID-19, mRNA LNP-S, PF, Moderna					
	COVID-19, mRNA LNP-S, PF, Pfizer					
	COVID-19, vector-nr, Janssen					
	COVID-19, mRNA, Pfizer (2-4 yrs)					
	COVID-19 mRNA Pfizer (5 thru 11 yrs)					
	COVID-19 mRNA LNP-S, PF, tris-sucro...					
	DTaP-IPV	3/15/2020				
	DTaP-Hib-IPV	7/10/2020	8/1/2020			
	Hib (PRP-T)					
	pneumococcal conjugate PCV 13					

**Print Forecaster Results**

Include Vaccination History with Report?

VERMONT IMMUNIZATION REGISTRY

**Protecting Our Children's Health**

Securely, Accurately, Confidentially

**VDH Middlebury District Office**

156 South Village Green  
 Suite 102  
 Middlebury, VT 05753  
 Phone: (802) 358-4644

**Vaccines Recommended Based on ACIP Schedule and Immunization History**

as of 04/08/2022

**Patient Name:** MINT CANDY  
**Date of Birth:** 01/01/2020  
**History of Varicella:** Unknown

**Vaccines Recommended by Tracking Schedule**

Vaccine	Status	Earliest Date	Recommended Date	Overdue Date	Message
DTaP NDS	Recommended	08/29/2020	08/29/2020	08/29/2020	Due now.
Hep A	Recommended	10/15/2021	10/15/2021	01/28/2022	Due now.
Hib	Recommended	01/01/2021	04/01/2021	05/28/2021	Due now.
Influenza	Recommended	07/01/2021	07/01/2021		Due now.
pneumococcal conjugate PCV 13	Recommended	01/01/2021	01/01/2022	01/01/2022	Due now.
Polio	Recommended	08/29/2020	08/29/2020	08/28/2021	Due now.
COVID-19 mRNA Pfizer (5 thru 11 yrs)	Future Recommendation		01/01/2025		Due in the future.

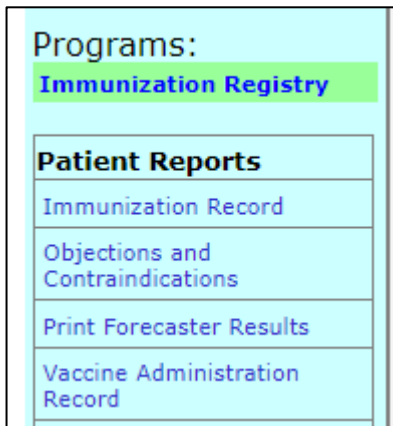
## Immunization Registry Reports

Using the IMR, you can generate some reports to help you support students.

**Patient Level Reports** are reports about an individual. You may print a patient level report for any person under the age of 25 years in the system.

If you have a need for information that you believe is contained in the IMR, and you do not see a report that applies, please contact the Immunization Registry Manager. The IMR team can design specialized reports when necessary.

### How do I Find the Reports



To find the report menu, you must be in a patient record first.

- Click Search Patient. Search for any patient and click select.
- Click the blue **Immunization Registry** link on the left side of the screen. All reports are on the lower left side of the screen.

**Patient Reports** are reports based on an individual. These include several ways of viewing the patient's vaccine history, a report showing the vaccines due according to the Forecaster, and a report documenting the contraindications and objections you have recorded for that patient.



## Immunization Record

This report provides a summary of which vaccines have been administered. This is the best record to use when patients ask for their immunization histories.

- Click **Immunization Record** under Patient Reports on the left side of the screen.
- Click **Create Report**. It will open a new window using an adobe reader or another .pdf reader.

**Actions:**

Change Practice  
Search Patient  
Current Patient  
Vaccine Library  
VAERS  
Immunization Information for Providers  
Immunization Information for Families & the Public  
Video Tutorials IMR Use

**Programs:**

**Immunization Registry**

**Patient Reports**

**Immunization Record**

Objections and Contraindications  
Print Forecaster Results  
Vaccine Administration Record  
VFC Assessment Report

**Practice Reports**

Patient List by DOB  
Practice View: Vaccine Coverage  
Vaccines due by Practice  
Not up to Date Report  
Generate Labels for Recall Notices  
Invalid Doses  
Objections and Contraindications for Practice  
Immunizations Given by Practice  
Patients Immunized By Series  
Number of Children Vaccinated  
Patient List by Month  
Vaccine List

Patient Summary			
Patient: Candy, Cotton		Date of Birth: 1/1/1950	Patient Age: 7
Residence: Whiting (Town of)		Practice Name: Bella Pediatrics	
The Vermont Immunization Registry is a tool to assist in tracking and forecasting immunization coverage, based on date of birth. It is not intended to replace medical records.			
Immunizations			
Enter immunizations as:			
<input checked="" type="radio"/> Current <input type="radio"/> Historical			
Status	Vaccine	Dose 1	Dose 2
	COVID-19, mRNA LNP-S, PF, Moderna	3/11/2021	5/1/2021
	COVID-19, mRNA LNP-S, PF, Pfizer		
	COVID-19, vector-nr, Janssen		
	COVID-19, rS-nanoparticle, Novavax		
	COVID-19, mRNA, 6mos-4yrs, Pfizer		
	COVID-19, mRNA, 5-11 yrs, Pfizer		
	COVID-19, mRNA LNP-S, PF, tris-sucrose, Pfizer		
	COVID-19, mRNA, 6-11 yrs, Moderna		
	COVID-19, mRNA, 6mos-<6yr, Moderna		
	COVID-19, mRNA booster, 6+ yrs, Moderna		
	COVID-19, mRNA booster, 12+ yrs, Pfizer		
	COVID-19, mRNA booster, 5-11 yrs, Pfizer		
	COVID-19, mRNA, booster, 6 mos-5yrs, Moderna		
	COVID-19, mRNA, booster, 6 mos-4 yrs, Pfizer		
	DTaP-Hep B-IPV		
	Hib (PRP-OMP)		
	Hib (PRP-T)		
	DTaP-Hib-IPV		
	pneumococcal conjugate PCV 13	10/1/2021	
	DTaP		
	DTaP, 5 pertussis antigens		
	DTaP-IPV		
	DTaP-IPV-Hib-HepB		
	IPV		

VERMONT IMMUNIZATION REGISTRY

**Protecting Our Children's Health**

Securely, Accurately, Confidentially

**VDH Middlebury**  
156 South Village Green  
Suite 102  
Middlebury, VT 05753  
Phone (802) 388-4644

**Vermont Immunization Registry**  
**Immunization Record**  
Immunizations as of 04/08/2022

**Patient Name:** MINT CANDY

**Date of Birth:** 01/01/2020

Vaccination	Dose	Dose	Dose
COVID-19, mRNA LNP-S, PF, Moderna			
COVID-19, mRNA LNP-S, PF, Pfizer			
COVID-19, vector-nr, Janssen			
COVID-19, mRNA, Pfizer (2-4 yrs)			
COVID-19 mRNA Pfizer (5 thru 11 yrs)			
COVID-19, mRNA LNP-S, PF, tris-sucrose, Pfizer			
DTaP-Hep B-IPV	03/15/2020		
Hib (PRP-T)			
DTaP-Hib-IPV	07/10/2020	08/01/2020	
pneumococcal conjugate PCV 13			
DTaP			
DTaP-IPV			
DTaP-IPV-Hib-HepB			
IPV			
Hep A, adult			
Hep A, ped/adol, 2-dose			
Hep A-Hep B	04/15/2021		
Hep B, adult			
Hep B, adolescent or pediatric	01/01/2020		

## Vaccine Administration Record

This report provides a history of which vaccines have been administered. It includes the vaccine, date of dose, manufacturer, and lot number, provided these fields have been completed. This is the best report to use for adults because it shows only the immunizations given.

- Click **Vaccine Administration Record** under Patient Reports on the left side of the screen.
- Click **Create Report**. Clicking “Provide Covid-19 Vaccination Record” will print a report with only COVID vaccine information. Do not click that option if you want a complete record. It will open a new window using adobe reader or another .pdf reader.

**Actions:**

Search Patient

Current Patient

Vaccine Library

VAERS

Immunization Information for Providers

Immunization Information for Families & the Public

Video Tutorials IMR Use

**Programs:**

Immunization Registry

**Patient Reports**

Immunization Record

Objections and Contraindications

Print Forecaster Results

Vaccine Administration Record

**Patient Summary**

Patient: Candy, Milky Way      Date of Birth: 1/1/2011      Patient Age: 11 years 4 months and 12 days

Residence: Middlebury (Town of)      Practice Name: Bella Pediatrics

The Vermont Immunization Registry is a tool to assist in tracking and forecasting immunizations currently due and overdue, based on date of birth. It is not intended to replace medical expertise.

**Immunizations**

Enter immunizations as:

Current     Historical

Status	Vaccine	Dose 1	Dose 2	Dose 3	Dose 4	Dose 5
	COVID-19 mRNA Pfizer (5 thru 11 yrs)	10/1/2021	12/1/2021			
	COVID-19, mRNA LNP-S, PF, Moderna					
	COVID-19, mRNA LNP-S, PF, Pfizer					
	COVID-19, vector-nr, Janssen					
	COVID-19, mRNA, Pfizer (2-4 yrs)					
	COVID-19, mRNA LNP-S, PF, tris-sucro...					
	DTaP-Hep B-IPV	3/10/2011				
	Hib (PRP-T)					
	DTaP-Hib-IPV					

**Vaccine Administration Record**

Provide Covid-19 Vaccination Record

**Vaccine Administration Record - as of 05/05/2022**




**Bella Pediatrics**  
111 Bella Lane  
Burlington, VT 05401

**Patient Name:** MILKYWAY CANDY  
**Date of Birth:** 01/01/2011

Vaccine	Date of Dose	Manufacturer	Lot #
COVID-19 mRNA Pfizer (5 thru 11 yrs)	10/01/2021	PFR	MI2365
COVID-19 mRNA Pfizer (5 thru 11 yrs)	12/01/2021	PFR	HK8970
DTaP-Hep B-IPV	03/10/2011		
pneumococcal conjugate PCV 13	07/20/2011		
DTaP-IPV-Hib-HepB	05/15/2011		
DTaP-IPV-Hib-HepB	07/20/2011		
IPV	01/02/2015		
Hep A, ped/adol, 2-dose	01/10/2012		
Hep A, ped/adol, 2-dose	07/15/2012		
Hep B, adolescent or pediatric	01/01/2011		
MMR-Varicella	01/10/2012		
MMR-Varicella	01/02/2016		
Tdap	01/10/2018		

## Troubleshooting

**If the page disappears when you log in, your browser is blocking the pop-up. You must allow pop-ups.**

- **If using Mozilla Firefox.** Go to  → options → content → pop-up blocker exceptions. Add our program address:  
<https://apps.health.vermont.gov/PatientProfile/default.aspx>
- **If using Microsoft Edge.** Go to  → Privacy and security → Block pop-ups → switch to “off”.
- **If using Google Chrome.** Go to  → Settings → Security and Privacy → Site Settings → Pop-ups and redirects customized behaviors → Add → <https://apps.health.vermont.gov/PatientProfile/default.aspx>
- Or call us toll free for help at 1-888-688-4667

**If you have forgotten your password or your password has expired–**

- Please call 1-888-688-4667 for help. Support staff are available weekdays between 7:45 am and 4:30 pm.

**If the window asking for your username and password keeps coming back even though you have double checked that you are entering it correctly –**

- If the window asking for your username and password keeps coming back after multiple tries, your account has locked. Please wait 10 minutes for it to unlock and try again.

**If you try to open a report, but when you click Create Report, nothing happens –**

- Our reports require a .pdf reader to view them. You can download Adobe Reader for free or use another reader of your choice if you prefer.
- Find Adobe Acrobat here: <https://get.adobe.com/reader/>
- Or call us toll free for help at 1-888-688-4667.

**If you find more than one record for a patient –**

- Please call us at 1-888-688-4667.
- Enter information into either record – we will merge them together.

**If you get a message saying Chrome, Firefox and Edge are the only supported browsers for the Vermont Immunization Registry –**

- Some computers have another browser, like Safari (Apple) set up to open by default. The Immunization Registry is only accessible through three browsers: Google Chrome, Mozilla Firefox, and Microsoft Edge.

**If you need further assistance –**

- Email the Immunization Registry Team at [imr@vermont.gov](mailto:imr@vermont.gov) or
- Call 1-888-688-4667 weekdays between 7:45 am and 4:30 pm.